



P.O. Box 633
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Oakland, MD 21550
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Program or Project Grant Application

For activities occurring July 1, 2022 - June 30, 2023
Application Deadline: Friday, February 24, 2023 at 11:59pm

**Garrett County Arts Council, Inc. is supported in part by
Maryland State Arts Council (msac.org) and the Garrett County Board of Commissioners**

Application:

The deadline to apply for a Program or Project Grant Award is **February 24, 2023 at 11:59pm**.
The applications for Program or Project Grant funding are reviewed once annually.

CONTACT INFORMATION

- Organization
- Organization Mailing Address
- Organization Website
- Organization Social Media Sites/Handles (Facebook, Instagram, Twitter, YouTube, etc.)

- Number of Full Time Staff
- Number of Part Time Staff
- Number of Full Time Volunteers/Staff
- Number of Part Time Volunteers/Staff
- Number of Full Time Artists
- Number of Part Time Artists
- Organization Fiscal Year Start Date
- Organization Fiscal Year End Date

- Federal ID Number

- Site Legislative District Number (If questions, please visit <https://mgaleg.maryland.gov/mgawebsite/members/district>)
- Site Federal Congressional District Number (If questions, please visit <https://mgaleg.maryland.gov/mgawebsite/members/district>)

- Name of Individual Completing Application

- Applicant Title
- Applicant Email Address
Please use the email address that will serve as the point of contact for receiving notifications regarding the grant application.
- Applicant Phone Number

Does your applicant organization have a board or staff member who is also a member of the Garrett County Arts Council?

If yes, please indicate name of membership.

PROJECT INFORMATION

Program or Project Name

Grant Amount Requested

Please note that the maximum grant request for a GCAC Program or Project Grant is \$5000.

Total Match

FY23 grant applicants are required to provide a minimum 1:1 cash match for all grant funds awarded. Sources of cash match can include cash in hand, federal grants, other non-state grants, and donations. Due to the COVID-19 pandemic and current economic climate, in FY23, volunteer hours can be included as a source up to 25% of the cash match.

Total Program or Project Budget

Program or Project Narrative

What arts activity(ies) will be supported with this funding? Be detailed.

Clear, specific, and thorough explanation of the proposed arts activities with detailed evidence of significant impact to Garrett County's arts community.

Maximum text length of 500 words.

Program or Project Summary

Please provide a short synopsis of your Project Narrative for use for our future accounting, marketing and reporting purposes.

Maximum text length of 500 words.

Program or Project Start Date

The project expenditures must fall within the following timeframe: July 1, 2022 and June 30, 2023.

Program or Project End Date

The project expenditures must fall within the following timeframe: July 1, 2022 and June 30, 2023.

Focus Area

Please select the focus area(s) that your program or project addresses.

- Arts in Education
- Visual Arts
- Music
- Dance
- Theatre
- Literary Arts
- Culinary Arts
- Arts Entrepreneurship
- Equity, Diversity and Inclusion

Population Served

Please provide the demographic breakdown of who this project will serve.

Geographic Area Served

Please select the area(s) of Garrett County that your project will impact.

- Accident
- Bittinger
- Deer Park
- Friendsville
- Grantsville
- Kitzmiller
- Loch Lynn
- McHenry
- Mountain Lake Park
- Oakland
- Pleasant Valley
- Swanton

Program or Project Indicators of Success

How will the success of the proposed activities be determined?

Clear, specific and realistic indicators of success for the proposed arts activity are communicated as well as a clear process for evaluation of these indicators.

FORM UPLOADS

Organization Budget

Please upload the current fiscal year budget vs. actual showing all income and expenses for the applicant organization. (Please upload a PDF or Excel attachment.)

What is the budget for the proposed Program or Project Grant administration and activities?

Financial information is clearly tied to the proposed arts activity(ies) and indicates realistic expenses. Be sure to indicate the amount and source of any matching funds obtained to support your program or project. (Please upload a PDF or Excel attachment.)

Completed W9

Please upload your W9 to this section. Blank W9 can be found here: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>.

IRS Determination Letter

Please provide a copy of your organization's IRS determination letter verifying your organization's tax status as a 501(c) 3 or similar (if applicable).

Organization's Board and Staff Members

Please upload a copy of your organization's board members and staff for this fiscal year.

Supportive Materials (Optional)

Please include copies of any supportive materials (examples include but are not limited to a Letter of Support from a State Legislator; Local municipal letter; Organizational newsletter; Partner organization support letters; News articles; Publications; and other materials pertinent to the application).

ELECTRONIC SIGNATURE

The name typed here is authorized to sign this Garrett County Arts Council application on behalf of the applicant and certifies that all information contained in this report is true and accurate. Checking this box verifies that the applicant agrees to complete and submit this application by electronic means, including the use of an electronic signature.

Signature:

Date: